



**COSCO SHIPPING LINES (NETHERLANDS) B.V.** is the local office of COSCO SHIPPING Lines, Shanghai in the Netherlands. COSCO Shipping Lines is a container shipping company with increasing capacity and belongs to the world top 5 global carriers. Through dozens of trade lanes, over 100 of ports worldwide are connected. Several weekly services from Rotterdam to e.g. Far East and the U.S.A. are handled at our local office. We arrange Cosco SHIPPING Line's sales and marketing activities and arrange full service concerning all (container) vessels to the Netherlands.

For our Equipment & Transport department, we are looking for a fulltime (1,0 FTE)

### **Operator Demurrage & Detention (M/F)**

The operator demdet key activities are related to our demurrage & detention administration. Together with his/her colleagues the operator demdet make sure all work is done within the set performance indicators.

#### **Activities :**

- Creating invoices for storage, demurrage/detention etc.
- Handling customer disputes by telephone and e-mail
- Handle pre-calculations and/or pre-calculate invoicing when required
- Calculating and reporting extra-free-data to Terminal
- Control and approve incoming invoices for storage, reefer plug for agent or carrier account
- Creating job orders for carrier costs
- Manage the quality of data-upload in local systems
- Managing calculation and invoicing storage cost in local computer system.
- Monitoring quality Dem/Det data and managing invoicing.
- Assisting in handling special agreements not covered by the systems

#### **Education, experience & competencies**

- HBO (business administration or logistics)
- > 2 years of working experience in a administrative environment.
- Fluent Dutch and English, both written and spoken
- Has extended experience with ms excel. (create/use formulas)
- Pro-active, hands-on personality
- Good communication skills
- Service minded
- Accurate
- Able to work under (time-) pressure
- Team player

#### **We offer:**

- Nice working environment in the middle of Rotterdam Central District
- Competitive Salary
- Good secondary benefits

#### **Interested?**

For questions and additional information, please contact: [hr@coscon.nl](mailto:hr@coscon.nl)  
We would like to receive your motivation and resume via e-mail.

**ACQUISITION WILL NOT BE APPRECIATED!**